



Corporate & Residential Services Committee Executive Committee

March 19, 2024

A meeting of the Corporate & Residential Services Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Perry, as Chairperson of the Corporate & Residential Services Committee called the meeting to order at 9:00 a.m. All members of Council were present, with the exception of Warden Roulston and Councillor Tingley, who sent regrets. Councillor Moussa arrived at 9:05am.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Wade Tattrie, Director of Finance
- Ms. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Erin Taylor, Communications Coordinator
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Jessica van den Hof, Business & Legislative Administrator

LAND ACKNOWLEDGEMENT

Councillor Perry respectfully acknowledged that East Hants is in Mi'kma'ki and the District of Sipekne'katik, the ancestral and unceded territory of the Mi'kmaq people. East Hants further acknowledges the 50 African Nova Scotian communities whose 400-year history have contributed to the provinces culture, history and legacies. We are all Treaty people.

APPROVAL OF AGENDA

CRS24(58) March On motion of Councillors Hebb and Mitchell:

Moved that the agenda be approved.

MOTION CARRIED

APPROVAL OF MINUTES

CRS24(59) March On the motion of Councillors Greene and Hebb:

Moved that the minutes of the Corporate & Residential Services Committee held on February 20 and March 5, 2024 be approved.

MOTION CARRIED

EMPLOYEE CHANGES

Henry Black, transition from Building Inspector to Fire Inspector.

EMPLOYEE RECOGNITIONS

To be done in April.

<u>BUDGET CONTINUATION - GROWTH MANAGEMENT GRANT & BUDGET MANAGEMENT POLICY UPDATE</u>

The Chief Administrative Officer continued her presentation of the report titled "Budget 2024/2025 Area Rate Review to determine Growth Management Grant Distribution". A copy of the report was attached to the agenda and available to all committee members. The CAO began on slide 19 titled "Growth Management Grant based on GTR Collected w/ Sportsplex".

"The Growth Management Grant Options for Rural Fire" Slide 20 was reviewed.

The CAO outlined the proposed changes to the Budget Management Policy.

Staff addressed questions from Councillors.

Some Councillors felt that the current proposal did not address inequalities between districts in the budget and that the money should be applied to the General Tax Rate to address this inequity. Concerns were raised about the requested staff positions in the proposed budget and stated that they should be put on hold in this economic climate. In discussions with residents, some Councillors stated that residents would prefer a cut on the General Tax Rate.

Councillor Perry turned the Chair over to Deputy Warden Greene so that he could make comments.

Discussion ensued. There were favorable comments in support of the current proposal.

Councillor Perry resumed the Chair from Deputy Warden Greene.

CRS24(60) March On motion of Deputy Warden Greene and Councillor Hebb:

Tattrie/ CAO

Moved to lift tabled motion CRS24(54).

MOTION CARRIED

Motion CRS24(54) on the floor: Moved the recommended motion with the caveat that the changes discussed regarding the rural and Brooklyn fire departments be made, that motion being:

And, moved that the draft budget be tabled with an increase to the Deed Transfer Tax budget to \$3,000,000 and that the Budget Management Policy be amended to include direction to staff on the Deed Transfer Tax draft budget each year per the recommendation in this report (Section 10.1).

And, moved that the Budget Management Policy be updated for the March 19th Council meeting to document the Growth Management Grants to the Corridor (Urban Service Rate, Sportsplex and Enfield/Grand Lake Streetlights & Nine Mile River Streetlights), the Uniacke Districts and the Rural Fire Depts, including Brooklyn.

MOTION DEFEATED

Six (6) voting against and three (3) voting in favour; Deputy Warden Greene, Councillors MacPhee, Perry, Hebb, Moussa, and Rhyno voting nay.

CRS24(61) March On the motion of Deputy Warden Greene and Councillor Hebb:

Tattrie/ CAO

Recommend that the draft budget be tabled with an increase to the Deed Transfer Tax budget to \$3,000,000 and that the Budget Management Policy be amended to include direction to staff on the Deed Transfer Tax draft budget each year per the recommendation in staff reports (Section 10 - attached to the March 19th agenda).

And, that the Budget Management Policy be updated to document the Growth Management Grants to the Corridor (Urban Service Rate, Sportsplex and Enfield/Grand Lake Streetlights & Nine Mile River Streetlights), the Uniacke Districts and the Rural Fire Dept rates be reduced by 1 cent and the remaining rural funding to be split between the recipients of the Fire Operating Grants (Section 10 - attached to the March 19th agenda).

And, that Council gives notice of intent to approve the revisions to the Budget Management Policy, as attached to the March 19th, 2024 Council Agenda.

And, that Council approves the revisions to the Budget Management Policy, as per the notice at the March 19^{th} , 2024 Council meeting.

MOTION CARRIED

Seven (7) voting in favour and two (2) voting against; Councillors MacPhee and Rhyno voting nay.

The CAO noted that there were no other topics from staff to cover for the budget, unless Council had something further to raise. The proposed motion to recommend setting of the tax rates was shown on the screen (slide 26, 27, 28 and 29).

Further discussion with respect to the proposed six (6) new positions in the budget. Committee requested a refresher on the positions.

The CAO reviewed the six (6) proposed positions in the budget.

Staff addressed questions from Committee members and discussion ensued.

Councillor Perry turned the Chair over to Deputy Warden Greene so that he could make comments.

Discussion continued.

Councillor Perry resumed the Chair from Deputy Warden Greene.

Discussion turned the Federation of Canadian Municipalities Conference (FCM) and the budgetary impact of sending the current delegation of the Warden, CAO, and five (5) Councillors, rather than the customary three (3) Councillors.

CRS24(62) March

On motion of Councillor Hebb and Deputy Warden Greene:

CAO

Moved to recommend to Council that Council reduce the 2024 FCM Conference complement back to CAO, Warden, three (3) Councillors and to fund the entire FCM conference budget from the reserve.

MOTION CARRIED

Eight (8) voting in favour, one (1) voting against; Councillor Mitchell voting nay.

Note: Council will be asked to confirm the updated delegation at the Council meeting.

Discussion focused on the increase to the 2024/2025 beautification grants.

CRS24(63) March

On motion of Councillors Rhyno and Moussa:

[79:00] Tattrie

Moved to remove the additional \$11,000 which was scheduled to be added to the beautification grant after the election.

Discussion ensued.

MOTION DEFEATED

Five (5) voting against, and three (3) voting in favour; Deputy Warden Greene, Councillors Perry, Hebb, Mitchell, and Isenor voting yes.

Note: A member of Committee was not present during the vote resulting in a total of 8 votes.

Discussion ensued with respect to reducing reserves contributions to cut the General Tax Rate.

The CAO confirmed staff can make the adjustment and update the numbers.

CRS24(64) March On motion of Councillors Mousa and Garden-Cole:

Tattrie

Moved to bring in money from reserves to reduce the general tax rate by 1 cent.

Discussion ensued.

MOTION CARRIED

CRS24(65) March On motion of Deputy Warden Greene and

[87:00] Tattrie/

CAO

Moved to recommend to Council to approve the draft 2024/2025 Operating Budget, amended as follows:

GENERAL TAX RATE BUDGET ADJUSTMEN	TS		
Snow Clearing/Maintenance of Shubie Parking Lot (Motion CSR24(21), Feb 8, 2024)	Infrastructure and Ops		10,00
Fund from Transportation Reserves Contracts			(10,000
Beautification Grants - Increase (Motion CSR24(17) Feb 1, 2024)	Council		11,00
Transportation General (Reserves)			(11,000
Nova Scotia Quality of Life Survey (Feb 1 budget meeting)	Council		(15,000
Reserves adjustment			15,00
Municipal Property Scoping (2 In-camera motions on ratification List, Dec 2023)	Corporate Services		50,00
Funding from reserves			(50,000
Water Access - Walton (Motion C23(339) Oct 2023)	Parks and Recreation		21,15
Funded from rural open space reserves			(21,157
Computer Hardware - Telephone replacement	Corporate Services		(30,000
Reserves adjustment			30,00
Recreation Planner Professional Fees	Parks and Recreation		20,00
Funded from reserves			(20,000
Mount Uniacke Recreation Grant	Parks and Recreation		4,771
Contingency Reserve			(4,771
Three Additional Councillors to attend FCM	Council	\$	9,90
FCM Reserves		\$	(9,90
Wayfinding Signage Project	CAO's Office	\$	(11,00
Reserves adjustment		\$	11,00
Total		S	

GENERAL TAX RATE BUDGET ADJUSTMENTS CONT'D			
Increase to deed transfer tax revenue		\$	(877,000)
Transfer to Municpal Buildings and Property Reserve		\$	380,000
Transfer Growth Management Grant (4% GTR) to Mount Uniacke		\$	212,375
Transfer Growth Management Grant (4% GTR) to Nine Mile River Streetlights	2 cent reduction	\$	52,785
Transfer Growth Management Grant (4% GTR) to Enfield/Grand Lake Streetlights	1.6 cent reduction	\$	38,167
Transfer Growth Management Grant (4% GTR) to Rural & Brooklyn Fire Departments	1 cent reduction	\$	38,059
Transfer Balance Growth Management Grant (4% GTR) to Rural Fire Departments		\$	24,278
Transfer Growth Management Grant to Sportsplex Area Rate		\$	64,956
Reduction in GTR rate	0.3 cent reduction	\$	66,380
Total		\$	
Reversal of Three Additional Councillors to attend FCM	Council	Ş	(9,900)
Reserves Adjustment		\$	9,900
FCM Reserves to Fund Remaining FCM Conference Costs	Council	\$	(16,400)
Adjustment to Wages and Benefits re Assumed Start Date of New Positions	Contingency Reserve	\$	(165,220)
Reduction in GTR rate	0.7 cent reduction	\$	181,620
Total		\$	-

And that the following tax rates be set by Council for the 2024/2025 fiscal year:

FINAL TAX RATES 2024/2025		
General Tax Rate - Residential*	\$	0.2880
General Tax Rate - Resource*	S	0.2880
General Tax Rate - Commercial*	\$	2.0580
General Tax Rate - Mandatory Provincial Funding*	\$	0.2817
General Tax Rate - RCMP Services**	\$	0.2303
Waste Management Fee (Per Dwelling Unit)	\$	220.00
Commercial Serviced Levy Rate (R2)	\$	0.6250
Commercial Serviced Levy Rate - Milford (M2)	\$	1.2000
Residential Serviced Levy Rate (R1)	\$	0.0700
Residential Serviced Levy Rate - Shubenacadie (SR1)	\$	0.1900
Residential Serviced Levy Rate - Milford (M1)	\$	0.3600
Urban Sidewalks and Streetlights Rate (R4)	\$	0.0400
Urban Sidewalks Rate (R5)	S	0.0200
Urban Sidewalks Rate (R6)	\$	0.0200
Mt Uniacke Streetlights- Park/Subdivision Rate (L9)	\$	0.0200
Mt Uniacke Safety Streetlights Rate (L10)	\$	0.0038
Rawdon Streetlights Rate (L8)	\$	0.0430
Shubenacadie (differential on USR)	\$	0.1200
Milford (differential on USR)	\$	0.1250
Enfield Horne Settlement - Streetlights Rate (R3)	\$	•
Nine Mile River- Streetlights Rate (LN9)	S	
Sportsplex Area Rate (Comm./Residential) - Rhines Creek to Enfield; NMR & Belnan	\$	0.0400
Mount Uniacke Recreation Rate	s	0.0070
Enfield Fire Department Levy (K1)	\$	0.1400
Elmsdale Fire Department Levy (K2)	S	0.1400
Lantz Fire Department Levy (K3)	s	0.1400
Milford Fire Department Levy (K4)	s	0.1700
Shubenacadie Fire Department Levy (K5)	s	0.1700
Maitland Fire Department Levy (K6)	S	0.2100
Noel Fire Department Levy (K7)	S	0.2100
Walton Fire Department Levy (K8)	S	0.2100
Gore Fire Department Levy (G1)	S	0.2100
Kennetcook Fire Department Levy (G2)	\$	0.2100
NMRiver Fire Department Levy (G3)	\$	0.1700
Rawdon Fire Department Levy (G4)	S	0.2200
Mt Uniacke Fire Department Levy (G5)	\$	0.1340
Brooklyn Fire Department Levy (G6)	s	0.2100
Wastewater Management Fee (rate/cubic metre) (Full Recovery Rate \$2.40)	S	2.40

And that the "Mandatory Provincial Funding" rate will summarize the costs of Education and Regional Library to be charged on all taxable assessment (commercial, residential, and resource);

And that the "RCMP Services" to be charged on all taxable assessment (commercial, residential, and resource).

And that for Provincial reporting purposes the General Residential/Resource tax rate will be \$0.800 and the Commercial tax rate will be \$2.57.

MOTION CARRIED

Seven (7) voting in favour, and two (2) voting against; Councillors Rhyno and MacPhee voting nay.

(Note: This motion was later adjusted per discussions and will go forward to Council.)

ADJOURNMENT

CRS24(66) March On the motion of Councillor Moussa and Deputy Warden Greene:

Moved to adjourn at 10:29am.

Approved by: Wade Tattrie, Director of Finance

Date: March 22, 2024

Approved by: Adam Clarkson, Director of Corporate Services

Date: March 22, 2024

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Infrastructure & Operations Executive Committee

March 19, 2024

A meeting of the Infrastructure & Operations Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Garden-Cole, as Chairperson of the Infrastructure & Operations Committee called the meeting to order at 11:16 p.m. All members of Council were present, with the exception of Councillor Tingley and Warden Roulston, who sent regrets.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Wade Tattrie, Director of Finance
- Ms. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Erin Taylor, Communications Coordinator
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Jessica van den Hof, Business & Legislative Administrator

APPROVAL OF MINUTES

IO24(5) March On the motion of Councillor Mitchell and Deputy Warden Greene:

Moved that the minutes of the Infrastructure & Operations Committee meeting held February 20, 2024 be approved.

MOTION CARRIED

FLOOD RISK MITIGATION

The Director of Infrastructure & Operations presented the report titled "Flood Risk Mitigation" dated January 2024. A copy of the report was attached to the agenda and available to all committee members.

Discussion ensured and Staff answered questions from Committee Members.

No motions came forth.

CROSSWALK AT RIVERSIDE EDUCTION CENTRE

The Director of Infrastructure & Operations presented the report titled "Crosswalk at Riverside Education Centre" dated February 12, 2024. A copy of the report was attached to the agenda and available to all committee members.

Discussion ensured and Staff answered questions from Committee Members.

No motion came forth.

ADJOURNMENT

IO24(6) March On the motion of Councillor Rhyno and Deputy Warden Greene:

Moved that the Infrastructure & Operations Committee adjourn at 12:03 p.m.

MOTION CARRIED

Approved By: Jesse Hulsman, Director of Infrastructure & Operations

Date: March 22, 2024

/Jv





Planning Advisory Committee Executive Committee March 19, 2024

A meeting of the Planning Advisory Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Mitchell, as Chair of the Committee, called the meeting to order at 1:30 p.m. All members of Council were present, with the exception of Councillor Tingley and Warden Roulston, who sent regrets.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- · Mr. John Woodford, Director of Planning & Development
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Wade Tattrie, Director of Finance
- Ms. Debbie Uloth, Community Planner II
- Ms. Louise Andrews, Planning & Development Technician
- Mr. Logan Blanchard, Project Engineer
- Ms. Rachel Gilbert, Manager of Planning
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Erin Taylor, Communications Coordinator
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Jessica van den Hof, Business & Legislative Administrator

Public Member:

- Mr. Sam Balcom
- Ms. Candace Stephens

APPROVAL OF MINUTES

PAC24(14) March On the motion of Councillors Greene Moussa:

Moved that the minutes of the Planning Advisory Committee held on February 20, 2024, be approved.

MOTION CARRIED

RED SPRUCE WIND PRESENTATION

The Director of Planning & Development introduced Jason Parisé, Development Director, SWEB Development, who made a presentation titled "Proposed Red Spruce Wind Energy Project SWEB Development". A copy of the presentation was attached to the agenda and available to all committee members.

Staff and Mr. Parisé addressed questions from Councillors.

Councillor Mitchell thanked the presenter.

PLN24-004 RYC PROPERTIES LTD. - REDESIGNATION AND REZONING - [20:00] SHUBENACADIE

The Community Planner II presented the report titled "PLN24-004 RYC Properties Ltd. - Redesignation and Rezoning - Shubenacadie" dated March 6, 2024. A copy of the report was attached to the agenda and available to all committee members.

Staff answered questions from Councillors.

PAC24(15) On the motion of Deputy warden Greene and Councillor Perry: March

[30:00] Woodford

Moved that the Planning Advisory Committee recommends that Council authorize staff to schedule a public information meeting to consider an application from RYC Property Ltd. to amend the MPS and LUB by changing the land use designation of PID 45097227 to Established Residential Neighbourhood (ER) and rezoning the same lands to Two Dwelling Unit Residential (R2) Zone.

Discussion continued.

MOTION CARRIED

LAND USE BYLAW HOUSEKEEPING AMENDMENTS

The Community Planner II presented the report titled "Land Use Bylaw Housekeeping Amendments" dated March 7, 2024. A copy of the report was attached to the agenda and available to all committee members.

PAC24(16) On the motion of Councillors Perry and Rhyno: March

[35:00] Woodford Planning Advisory Committee recommends that Council gives second reading and approve the proposed Land Use Bylaw housekeeping amendments.

MOTION CARRIED

MOTION C22(350) - PAVING PETITIONS

The Planning & Development Technician presented the report titled "Motion C22(350) - Paving Petitions" dated March 12, 2024. A copy of the report was attached to the agenda and available to all committee members.

Staff answered questions from Councillors.

PAC24(17) March On the motion of Deputy Warden Greene and Councillor Rhyno:

Woodford

Planning Advisory Committee recommends to Council that Council maintain the current Local Improvement Charges Bylaw.

MOTION CARRIED

Nine (9) voting in favour, two (2) voting against; with Councillors MacPhee and Perry voting nay.

STORMWATER MANAGEMENT IN UN-SERVICED AREAS

The Community Planner II and Project Engineer presented the report titled "Stormwater Management in Un-serviced areas" dated March 7, 2024. A copy of the report was attached to the agenda and available to all committee members.

Discussion ensued.

PAC24(18) March On the motion of Councillors Moussa and MacPhee:

[64:00] Woodford

Planning Advisory Committee recommends that Council authorize staff to proceed with amending the Subdivision Bylaw to require stormwater management plans for tentative plans of subdivision for all areas of the Municipality and all road types; and

Planning Advisory Committee recommends that Council authorize staff to hold a public information meeting.

Staff addressed questions from Committee members.

MOTION CARRIED

PAC24(19) March On motion of Councillor Perry and Deputy Warden Greene:

Moved that staff prepare a report for Committee regarding instituting a lot grading plan for un-serviced areas Including both

subdivisions and single lots.

MOTION CARRIED

ADJOURNMENT

PAC24(20) March On the motion of Councillors Moussa and Perry:

Moved that the Planning Advisory Committee Meeting adjourn at 2:50

p.m.

MOTION CARRIED

Approved By: John Woodford, Director of Planning & Development

Date: March 21, 2024

/Jv





Parks, Recreation & Culture Committee Executive Committee

March 19, 2024

A meeting of the Parks, Recreation & Culture Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Rhyno, as Chairperson of the Parks, Recreation & Culture Committee called the meeting to order at 10:43 a.m. All members of Council were present with the exception of Warden Roulston and Councillor Tingley, who sent regrets.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Wade Tattrie, Director of Finance
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Jo Swinemer, Community Development Coordinator
- Ms. John Woodford, Director of Planning & Development
- Ms. Erin Taylor, Communications Coordinator
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Jessica van den Hof, Business & Legislative Administrator

APPROVAL OF MINUTES

PRC24(1) March

On the motion of Deputy Warden Greene and Councillor Mitchell:

Moved that the minutes of the Parks, Recreation & Culture Committee held November 21, 2023 be approved.

MOTION CARRIED

DISTRICT RECREATION FUND - JANUARY INTAKE

The Community Development Coordinator and the Director of Parks, Recreation & Culture presented the staff report titled "District Recreation Fund Application (Intake January) for 2024" dated March 7, 2024. A copy of the report was attached to the agenda and available to all committee members.

Committee members commented throughout the presentation and discussed how their districts' funds could be used to cover funding shortfalls.

Councillor Rhyno turned the chair to over to the Deputy Warden. Councillor Rhyno indicated he will cover the shortfalls of \$277.00 for Hants North Baseball and \$218 shortfall for Hants North Recreation.

Councillor Rhyno resumed the chair from Deputy Warder Greene.

Councillors continued to commit funds to cover the project requests as listed in the motion.

PRC24(2) March On the motion of Councillors Perry and Moussa:

Tapper

Moved that the Parks, Recreation and Culture Committee recommend that Council approve District Recreation Funding 2024-2025 (intake 1):

Applicant	Funding Amount		
Nine Mile River Trails			
District 1	\$5,000		
District 2	\$12,972		
District 3	\$6,890		
Total:	\$24,862		
Hants North Baseball			
District 6	\$11,256		
District 5	\$ 277		
Total:	\$11,533		
Hants North Recreation			
District 6	\$2,228		
District 5	\$ 218		
Total:	\$2,446		
Tenecape Community Hall			
District 6	\$2,502		
Total:	2,502		
Uniacke Mustangs Fastball			
*Funding may be reduced pending confirmation of provincial funding - total will be split equally between Districts 8 & 9			
District 8	\$18,305		
District 9	\$18,305		

Total: \$3	36,610
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Corridor Minor Ball	
District 1	\$7,931
District 2	\$7,836
District 10	\$10,000
Total:	\$25,767

EH Horne School Preservation Society	
District 1	\$6582.50
District 10	\$6582.50
Total:	\$13,165

Total:	\$116,885

MOTION CARRIED

VOLUNTEER RECOGNITION - NOMINATION LIST & MODEL VOLUNTEER

The Director of Parks, Recreation & Culture presented the report titled "Municipal Volunteer Recognition Nominations & Model volunteer for 2024", dated March 1, 2024. A copy of the report was attached to the agenda and available to all committee members.

Discussion was held.

PRC23(3) November

On the motion of Councillor Perry and Deputy Warden Greene:

Tapper

Moved that the Parks, Recreation and Culture Committee recommends to Council to approve the Volunteer Award nominees and the Model Volunteer be accepted as presented in the confidential memo sent to Council by email; and for the Model Volunteer to be designated to represent the Municipality of East Hants at the 2025 Provincial Volunteer Awards.

MOTION CARRIED

ADJOURNMENT

PRC24(4) March

On the motion of Councillor Mitchell and Deputy Warden Greene:

Moved that the Parks, Recreation & Culture Committee adjourn at 11:14 p.m.

MOTION CARRIED

Approved by: Alana Tapper, Director of Parks, Recreation & Culture

Date: March 21, 2023

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